

## Important information about AMP Bank Term Deposits

### You need to give us 31 days' notice if you want to withdraw from your term deposit early

If your term deposit is for two months or longer and you'd like to withdraw your money early, you must give us at least 31 days' notice. If your term deposit has less than 31 days until it matures, then you can only withdraw your money at the end of the term. This notice period doesn't apply for customers in hardship.

### Consider if the term deposit product is right for you

If you think you may need to access your money before your term deposit matures, another deposit product may be more suitable to your needs.

### Interest rates may be lower if you reinvest your term deposit for another term

If you choose to reinvest your term deposit when it matures in a new term deposit, a lower interest rate may apply.

# Deposit Account application form – Personal Customers and Sole Traders

 Please staple all relevant material together

AMP Bank sales channel agent name (please print)	
<input type="text"/>	
Sales ID number	Contact number
<input type="text"/>	<input type="text"/>

## Instructions for completing this form

This application is for Personal and Sole Trader applicants only. For ‘Companies and Financial Institutions’, ‘Regulated Trusts’, ‘Unregulated Trusts’, ‘SMSFs’ and ‘Foreign Companies and Other Organisations’, please use the Deposit Account application forms for those customer types, available at [amp.com.au](http://amp.com.au).

To open an Offset Deposit Account, use the **Offset Deposit Account** application form, available at [amp.com.au](http://amp.com.au).

**Please note:** We will not be able to process your application if you leave out any section, unless otherwise stated.

Please print in CAPITAL LETTERS and place a cross  in any applicable boxes.

## 1. Select your account

All account types, other than term deposits, will be opened on receipt of the application form and certified identification. A term deposit account will be opened on receipt of the application form, certified identification and funds. Please refer to section 15 for identification procedures.

### 1.1 Select your customer type

- Personal (Individual and Joint Accounts)       Sole Trader

### 1.2 Select your account (more than one account can be selected)

Please refer to the **Instructions for completing this form** section at the beginning of this form for guidance. More than one account can be selected.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> AMP Access Account                               | <input type="checkbox"/> AMP Cash Manager              | <input type="checkbox"/> Term Deposit               |
| <input type="checkbox"/> AMP Saver Account (Personal only)                | <input type="checkbox"/> AMP SuperEdge Pension Account |   |
| <input type="checkbox"/> AMP Business Saver Account<br>(Sole Trader Only) | <input type="checkbox"/> AMP Notice Account            | <input type="checkbox"/> AMP 6-month Notice Account |
- (You must also select an eligible AMP Bank account to link a Notice Account – see section 4.2)

2. Applicant details (all correspondence will be mailed to Applicant 1's correspondence/postal address)

2.1 Please complete your details

**Applicant 1**

Title Surname (Last name)

First name (s) Middle name(s)

Are you commonly known by any other name?  Yes  No  
If 'Yes' – please provide details

Date of birth Gender  
  Male  Female

Occupation (if retired, please specify)

Residential address (a PO Box is not acceptable)

Suburb State Postcode

Country

Postal address  As above

Suburb State Postcode

Country

Home phone number Work phone number

Australian mobile phone number Fax number

Email address

**Applicant 2**

Title Surname (Last name)

First name (s) Middle name(s)

Are you commonly known by any other name?  Yes  No  
If 'Yes' – please provide details

Date of birth Gender  
  Male  Female

Occupation (if retired, please specify)

Residential address (a PO Box is not acceptable)

Suburb State Postcode

Country

Postal address  As above

Suburb State Postcode

Country

Home phone number Work phone number

Australian mobile phone number Fax number

Email address

**2. Applicant details (all correspondence will be mailed to Applicant 1's correspondence/postal address) (continued)**

**2.2 Sole Trader details (if applicable). Complete this section only if you are applying as a Sole Trader.**

Full business name of Sole Trader. (If applicable, please also attach a copy of your Certificate of Registration of Business Name.)

Australian Business Number (ABN), if any

Registered business address (a PO Box is not acceptable)

Same as residential address, or

Suburb

State

Postcode

Country

Mailing address, if any

Same as residential address, or

Suburb

State

Postcode

Country

**2.3 Tax File Number or exemption**

If you do not supply your TFN or exemption, we will be obligated to deduct tax from the account as required by law. Please refer to section 14 for more information.

If you are not an Australian resident, we may be obligated to deduct non-resident withholding tax from the account. This includes accounts where the primary address of any one of the applicant(s)' address is outside of Australia.

TFN (Tax file number)

TFN (Tax file number)

Or, if you're exempt please indicate reason:

- Exempt for TFN
- Tax returns not required
- Aged, service or invalid pensioner
- Other exempt pensioner
- Territory residents
- Non-resident
- Children

Or, if you're exempt please indicate reason:

- Exempt for TFN
- Tax returns not required
- Aged, service or invalid pensioner
- Other exempt pensioner
- Territory residents
- Non-resident
- Children

2.4 Additional tax details (mandatory)

**Applicant 1**

Are you a foreign tax resident?  Yes  No

If you are a foreign tax resident and also a taxpayer in Australia, you should answer **Yes**.

All foreign tax residents and US citizens and resident alien individuals (ie green card test and substantial presence test) should answer **Yes**.

The ATO website provides residency test calculators to help you determine your tax residency, and information on CRS and FATCA. Additional information about CRS and FATCA can be found on the OECD and IRS websites respectively ([oecd.org](http://oecd.org) and [irs.gov](http://irs.gov)).

If you are a foreign tax resident, please provide details in the following table.

I am a tax resident of the following countries:

	Country of Foreign Tax Residency	Tax identification number (TIN) <sup>1</sup>	If you cannot provide the tax identification number, please insert reason A, B or C from the list below
1			
2			

1 A tax identification number is an identifying number used for tax purposes, normally issued by the local tax authority in a country – eg in Australia, the ATO issues a Tax File Number (TFN).

If you are a tax resident of more than two other countries, please copy this page, complete details and submit with your application.

The reason my TIN is not available is:

- A. The country of my tax residence does not issue TINs.
- B. The country of my tax residence issues a TIN but I currently cannot provide it.
- C. The country of my tax residence does not require TIN to be disclosed.

**Applicant 2**

Are you a foreign tax resident?  Yes  No

If you are a foreign tax resident and also a taxpayer in Australia, you should answer **Yes**.

All foreign tax residents and US citizens and resident alien individuals (ie green card test and substantial presence test) should answer **Yes**.

The ATO website provides residency test calculators to help you determine your tax residency, and information on CRS and FATCA. Additional information about CRS and FATCA can be found on the OECD and IRS websites respectively ([oecd.org](http://oecd.org) and [irs.gov](http://irs.gov)).

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If you are a tax resident of more than two other countries, please copy this page, complete details and submit with your application.

The reason my TIN is not available is:

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- B. The country of my tax residence issues a TIN but I currently cannot provide it.
- C. The country of my tax residence does not require TIN to be disclosed.

**2. Applicant details (all correspondence will be mailed to Applicant 1's correspondence/postal address) (continued)**

**2.5 Source of wealth**

We will not be able to process your application if this section is not completed.

Please select how you have built your wealth (select one response most relevant).

**Applicant 1**

Please select how you have built your overall wealth (select the one response most relevant)

- Income from employment (regular and/or bonus)
- Investment income (eg rent, dividends, pension)
- Business income
- One-off payment (eg matured investment, court settlement, redundancy, inheritance)
- Sale of assets (eg shares, property)
- Windfall (eg gift, lottery winnings, gambling)

**Applicant 2**

Please select how you have built your overall wealth (select the one response most relevant)

- Income from employment (regular and/or bonus)
- Investment income (eg rent, dividends, pension)
- Business income
- One-off payment (eg matured investment, court settlement, redundancy, inheritance)
- Sale of assets (eg shares, property)
- Windfall (eg gift, lottery winnings, gambling)

**2.6 Source of funds**

We will not be able to process your application if this section is not completed.

**Applicant 1**

If applying for more than one account, will the source of funds be the same for all accounts?

- Yes – Complete 2.6.1 only
- No – Complete 2.6.1 and 2.6.2

For each account, please select the source of funds to be used (Select the one response most relevant for each)

**2.6.1 Source**

- Income from employment (regular and/or bonus)
- Investment income (eg rent, dividends, pension)
- Business income
- One-off payment (eg matured investment, court settlement, redundancy, inheritance)
- Sale of assets (eg shares, property)
- Windfall (eg gift, lottery winnings, gambling)
- Borrowed funds
- Government benefits (eg childcare rebate, family tax benefit)

**2.6.2 Account type**  
eg. AMP Saver Account

<input type="checkbox"/> Income from employment (regular and/or bonus)	<input type="text"/>
<input type="checkbox"/> Investment income (eg rent, dividends, pension)	<input type="text"/>
<input type="checkbox"/> Business income	<input type="text"/>
<input type="checkbox"/> One-off payment (eg matured investment, court settlement, redundancy, inheritance)	<input type="text"/>
<input type="checkbox"/> Sale of assets (eg shares, property)	<input type="text"/>
<input type="checkbox"/> Windfall (eg gift, lottery winnings, gambling)	<input type="text"/>
<input type="checkbox"/> Borrowed funds	<input type="text"/>
<input type="checkbox"/> Government benefits (eg childcare rebate, family tax benefit)	<input type="text"/>

**Applicant 2**

If applying for more than one account, will the source of funds be the same for all accounts?

- Yes – Complete 2.6.1 only
- No – Complete 2.6.1 and 2.6.2

For each account, please select the source of funds to be used (Select the one response most relevant for each)

**2.6.1 Source**

- Income from employment (regular and/or bonus)
- Investment income (eg rent, dividends, pension)
- Business income
- One-off payment (eg matured investment, court settlement, redundancy, inheritance)
- Sale of assets (eg shares, property)
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- Borrowed funds
- Government benefits (eg childcare rebate, family tax benefit)

**2.6.2 Account type**  
eg. AMP Saver Account

<input type="checkbox"/> Income from employment (regular and/or bonus)	<input type="text"/>
<input type="checkbox"/> Investment income (eg rent, dividends, pension)	<input type="text"/>
<input type="checkbox"/> Business income	<input type="text"/>
<input type="checkbox"/> One-off payment (eg matured investment, court settlement, redundancy, inheritance)	<input type="text"/>
<input type="checkbox"/> Sale of assets (eg shares, property)	<input type="text"/>
<input type="checkbox"/> Windfall (eg gift, lottery winnings, gambling)	<input type="text"/>
<input type="checkbox"/> Borrowed funds	<input type="text"/>
<input type="checkbox"/> Government benefits (eg childcare rebate, family tax benefit)	<input type="text"/>

## 2. Applicant details (all correspondence will be mailed to Applicant 1's correspondence/postal address) (continued)

### 2.7 Nature and purpose of business relationship

We will not be able to process your application if this section is not completed.

#### Applicant 1

If applying for more than one account, will the accounts be used for the same purpose?

- Yes – Complete 2.7.1 only  
 No – Complete 2.7.1 and 2.7.2

For each account, please select your reason for opening the account(s). (Select the one response most relevant for each)

2.7.1 Nature and Purpose	2.7.2 Account type eg. AMP Saver Account
<input type="checkbox"/> Everyday banking eg regular deposits and withdrawals for everyday expenses	<input type="text"/>
<input type="checkbox"/> Business income eg regular deposits and withdrawals for expenses (mostly for non-individuals)	<input type="text"/>
<input type="checkbox"/> Savings eg regular deposits with few withdrawals, earning interest to grow your balance	<input type="text"/>
<input type="checkbox"/> Building wealth eg a large initial deposit, using investment returns to grow your wealth over time	<input type="text"/>

#### Applicant 2

If applying for more than one account, will the accounts be used for the same purpose?

- Yes – Complete 2.7.1 only  
 No – Complete 2.7.1 and 2.7.2

For each account, please select your reason for opening the account(s). (Select the one response most relevant for each)

2.7.1 Nature and Purpose	2.7.2 Account type eg. AMP Saver Account
<input type="checkbox"/> Everyday banking eg regular deposits and withdrawals for everyday expenses	<input type="text"/>
<input type="checkbox"/> Business income eg regular deposits and withdrawals for expenses (mostly for non-individuals)	<input type="text"/>
<input type="checkbox"/> Savings eg regular deposits with few withdrawals, earning interest to grow your balance	<input type="text"/>
<input type="checkbox"/> Building wealth eg a large initial deposit, using investment returns to grow your wealth over time	<input type="text"/>

## 3. Account Signing Authority

Please choose your signing authority:

- Any to sign (any one of the signatories can operate the account).  
 All to sign (all of the signatories are required to act to operate the account). Access Cards are not available. You will be able to view your account information online but will not be able to transact online.  
 Any two to sign (two of the signatories are required to act to operate the account). Complete only for three or more applicants. Access Cards are not available. You will be able to view your account information online but will not be able to transact online.

## 4. Register bank accounts held with AMP Bank or other financial institutions

### 4.1 Register an existing AMP Bank or an external bank account

Please complete this section if you wish to transfer funds **from** your new AMP Bank account **to** another AMP Bank account, or **to** an external bank account you hold with another bank, building society or credit union.

An external account registered here cannot be a credit card. An external account registered here will be visible to all authorised signatories of the account.

Please link the following account to my new AMP Bank account (please place a cross  in the applicable box):

<input type="checkbox"/> My existing AMP Bank account	<input type="checkbox"/> My external bank account
AMP Bank account number <input type="text"/>	Account in the name(s) of <input type="text"/>
Name of Financial Institution <input type="text"/>	Branch name <input type="text"/>
BSB number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Account number <input type="text"/>

**Warning:** Please enter your account details correctly as AMP Bank is not liable for any loss or other consequences arising from the account information above being incorrect. Your external bank account details can be found on a previous bank statement or cheque book.

#### 4. Register bank accounts held with AMP Bank or other financial institutions (continued)

##### 4.1 Register an existing AMP Bank or an external bank account (continued)

###### Daily Transfer Limits on withdrawals to external bank accounts

**Please note:** A default Daily Transfer Limit of \$5,000 applies on withdrawals from your new AMP Bank account to any external bank account you register above. The Daily Transfer Limit includes all withdrawals you make on any single day **from** your new AMP Bank account **to** your registered external account.

You may nominate a higher or lower Daily Transfer Limit below to apply to withdrawals **from** your AMP Bank account **to** your registered external account. The maximum Daily Transfer Limit you may nominate is \$250,000.

Daily Transfer Limit \$

##### 4.2 Linking the AMP Notice Account or AMP 6-month Notice Account

If you have applied for a new AMP Notice Account or AMP 6-month Notice Account, your new account must be linked to an eligible AMP Bank account. Your new AMP Notice Account or AMP 6-month Notice Account may be linked to any of the account types listed in section 1.2 **except** a Term Deposit or another AMP Notice Account or AMP 6-month Notice Account.

Your funds will be transferred into your linked account upon expiry of your notice period.

- Please link my AMP Notice Account/AMP 6-month Notice Account to my existing AMP Bank account, as nominated above.
- I am applying for an eligible AMP Bank account (selected in section 1.2) to be linked to my new AMP Notice Account/AMP 6-month Notice Account.

##### 4.3 Linking the AMP SuperEdge Pension Account

If you have applied for a new AMP SuperEdge Pension Account, your new account **must** be linked to an AMP SuperEdge Cash Account held by your SMSF.

If your SMSF has an existing AMP SuperEdge Cash Account, please nominate that account in section 4.1 above.

If your SMSF does not already hold an AMP SuperEdge Cash Account, your SMSF can apply for an account using the **Deposit Application Form – SMSF** available at [amp.com.au](http://amp.com.au).

#### 5. Electronic Communication

Selecting 'Yes' below allows you to submit information via Electronic Communication, as described in Part E of the Account Access and Operating Terms and Conditions. Information you can submit includes application forms, supporting documentation, transaction and account maintenance requests. You agree that we may respond to your Electronic Communication via the same means.

- Yes, I/we would like to operate and transact by Electronic Communication
- No, I/we would not like to operate and transact by Electronic Communication

#### 6. Cheque book/deposit book – available for AMP Cash Manager or AMP Access Account (if not required go to section 7)

Do you require a cheque book or deposit book?

- I/We would like a cheque book in the account name
- I/We would like a deposit book in the account name

If you are opening more than one account that is eligible for cheque and deposit books and you cross the boxes above we will send you one of each for each of the new accounts.

#### 7. AMP Visa Debit Card link – available for AMP Cash Manager or AMP Access Account (if not required go to section 8)

**Please fill in the following if you are applying for the AMP Cash Manager or AMP Access Account and you require an AMP Visa Debit Card.**

**Please note:** AMP Visa Debit Cards will be issued if the account signing authority is 'any to sign' in section 3. Cards must be issued in the signatory's name.

Signatory 1 – name on card

Date

Signatory 2 – name on card

Date



## 8. Statement delivery method (please complete for all account types except Term Deposits)

Statement delivery method (please cross  one box only)  Online  Paper

If you choose online statements, you must nominate one or more persons (below) to access your account statements online. This also means that account statements will not be mailed to you.

**Please note:** Only persons who are also authorised signatories on your account(s) may be nominated. The nominated person(s) listed must also have registered for My AMP (online banking) and have provided their email address so that we can notify them when new statements are available.

### Person 1

Full name

Email address

### Person 2

Full name

Email address

## 9. Term Deposits only (if not required go to section 10)

Please fill in this section only if you are opening a term deposit.

Your Term Deposit will be opened once we receive your application form **and** deposit with accompanying certified identification.

**Note:** AMP Bank may adjust the maturity date to be a banking day. The interest rate applied to your Term Deposit will be the rate that is current on the day the account is opened and deposit received by us.

### Select your term

Years  Months

**For terms of one year or more, when would you like interest paid?** (Lower interest rates will apply where interest is paid other than annually.)

Annually  Every 6 months  Every 3 months  Every month (please choose one)

### How would you like your interest paid?

Reinvest interest (available for terms of one year or less)  Transfer interest into my AMP Bank account or external bank account (registered in section 4.1).

### What would you like to do when your deposit matures?

Please note that if you do not provide maturity instructions your Term Deposit will be closed at maturity, and the amount of the deposit and any interest will be paid to your account registered in section 4.1. If there is no account registered in section 4.1, the deposit and interest will be sent to your address by bank cheque.

Reinvest for the same term

Reinvest for a term of  Years  Months

Transfer to my AMP Bank account or external bank account (registered in section 4.1).

### How do you want to pay your opening deposit?

Your opening deposit amount \$

Attached is a cheque (payable to the applicant(s) or AMP Bank Limited)

AMP Bank to transfer my initial deposit from my AMP Bank account

or external bank account registered in section 4.1 on         (date)

For direct debits from an external bank account to open your Term Deposit, you must provide a copy of an account statement that is no more than six months old for your registered external bank account, confirming the BSB, account number and account name. The conditions applying to direct debit requests are contained in AMP Bank's Account Access and Operating terms and conditions available at [amp.com.au](http://amp.com.au).

Signature of AMP Bank or external bank account holder

Date

Signature of AMP Bank or external bank account holder

Date

All signatories on the registered AMP Bank or external bank account must sign this section.  
(If more than two signatories, please copy this page and attach as a separate sheet.)

## 9. Term Deposits only (if not required go to section 10) (continued)

If you have asked AMP Bank to transfer the opening deposit from your AMP Bank or external bank account registered in section 4.1 please ensure sufficient funds are available in your registered account. If there are insufficient funds in your registered account, you may be charged dishonour fees.

**Please note:** If you have not provided proof of identity to us since 12/12/2007, you may need to be re-identified **before** we can transfer the opening balance by Direct Debit from your registered account.

(AMP Bank sales channel agents only)

Deposit to an AMP Bank Term Deposit Settlement account on

deposit is labelled

## 10. Declaration by applicant

The following declaration is made by each applicant separately.

By signing below I declare, acknowledge and confirm that I:

1. Have authorised AMP Bank to verify my account details as set out above.
2. Have read, understood and consent to the Privacy Collection and Disclosure Notice in section 11.
3. Have obtained consent from any other individual whose personal information has been disclosed by me in this application, and I have informed the individual of the information within the Privacy Collection and Disclosure Notice above.
4. Have read and agree to be bound by the Direct Debit Request Service Agreement (if applicable).
5. Have reviewed and accepted the relevant Account Access and Operating Terms and Conditions, Fees and Charges Guide, and Product Terms and Conditions or Product Disclosure Statement available at [amp.com.au/bankterms](http://amp.com.au/bankterms) and I can call 13 30 30 to have copies sent to me. I understand that I will automatically agree to them the first time I, or a person authorised by me, operates the account.
6. Acknowledge that early withdrawal from term deposits for two months or more can be subject to 31 days' notice.
7. Understand that AMP Bank may decline this application for any reason in its absolute discretion.
8. Am not commonly known by any other names other than as disclosed in this application form, unless I have disclosed otherwise to AMP Bank.
9. Have provided true and accurate information in relation to this application. Any document or information to be used for the purposes of this application (whether or not provided on or with this application):
  - is correct and complete,
  - if it's about another person, is provided with the authority of that person (if required), and
  - may be used for any other products, services or benefits offered or provided to me through AMP Bank or any other company in the AMP group and subject to their privacy obligations, may be disclosed to and used by the providers of such products, services or benefits to facilitate compliance with anti-money laundering and counter-terrorist financing legislation.
10. Understand that it may be a criminal offence to knowingly provide false or misleading information or documents in connection with this application.
11. Consent to AMP Bank providing information held about the account(s) being applied for and the account holder(s) to a financial adviser, broker or originator named in this application, and/or to joint venture partners, business partners and related party and third party service providers for the purposes of those parties,
  - i. providing the information to the financial adviser, broker or originator named in this application, or
  - ii. providing administration services to the account holder(s).

Such information may comprise customer information (including personal information), account documentation and account information (including account balance, and current and historical account and transactional information).

12. Agree to notify AMP as soon as is possible when my tax residence changes.

Where I have appointed an agent or third party signatory and that person is signing this application on my behalf, the last three declarations above are also given by and bind my agent or third party in the agent's or third party's personal capacity. I will provide proof of authority (such as a Power of Attorney, accompanied by a **Third Party Access form**) which I have obtained from [amp.com.au](http://amp.com.au).

By submitting this application I also acknowledge that AMP Bank may decide to delay or refuse any request or transaction (this includes preventing withdrawals from the account) if AMP Bank has not been able to verify my or a signatory's identity, or if AMP Bank believe in good faith that allowing the transaction may cause an offence to be committed. I understand that AMP Bank does not accept responsibility for any such delay or refusal.

## 10. Declaration by applicant (continued)

I also confirm that:

- I have provided a valid Tax File Number or exemption for this application, OR
- I have not provided a Tax File Number or exemption and acknowledge that AMP Bank may deduct tax from any interest earned on my account as required by law.

Signature of Applicant 1

X

Name of Applicant 1

Date

DDMMYYYY

Signature of Applicant 2

X

Name of Applicant 2

Date

DDMMYYYY

## 11. Privacy collection and disclosure notice

AMP Bank collects personal information from you (the Individual) in this application. Personal information:

- is required to be collected under the *Anti-Money Laundering and Counter-Terrorism Financing Act 2006*.
- is required and if not provided AMP Bank may not be able to process this application.
- is collected to identify the Individual, to establish new products and services, to manage existing product(s) and services and for related purposes including marketing and research.
- is collected about the Individual throughout the customer relationship, for the purposes of managing accounts and verifying or updating personal information held about the Individual. The disclosures below relate to personal information collected at any time.
- can be disclosed to related bodies corporate for their marketing and research purposes and to joint venture partners, business partners, associates, advisers, market researchers and service providers both here and overseas. From March 2014, a list of countries where these providers are likely to be located can be accessed via the AMP Privacy Policy.
- can be disclosed with other information AMP Bank holds about the Individual to a financial adviser, broker or originator named in this application, or to joint venture partners, business partners and third party service providers for the purpose of those parties providing the information to the financial adviser, broker or originator named in this application.
- is treated in accordance with the AMP Privacy Policy, which contains information about how individuals may access their personal information held by AMP and how they can seek correction of that information or make a complaint about a breach of the Australian Privacy Principles and how AMP will deal with this complaint.

The AMP Privacy Policy is available at [amp.com.au](http://amp.com.au).

To opt out of direct marketing from AMP Bank, to obtain further information about how AMP handles your personal information or to request access to the personal information AMP holds about you, call 13 30 30 or write to:

**AMP Bank, Locked Bag 5059, PARRAMATTA NSW 2124**

## 12. National Relay Service

An Australian Government initiative, the National Relay Service is a telephone access service providing phone solutions for people who are deaf or have a hearing or speech impediment.

For more information go to [relayservice.gov.au](http://relayservice.gov.au). If you wish to register for National Relay Service please visit [amp.com.au/nationalrelayserviceform](http://amp.com.au/nationalrelayserviceform).

## 13. Internet Banking and BankPhone access

For new customers, once your account has been opened, please phone 13 30 30 to register for BankPhone and visit [amp.com.au](http://amp.com.au) to register for Internet Banking.

## 14. Tax File Number or exemption

We are authorised to collect the TFN under the *Taxation Administration Act 1953* (Cth). We collect your TFN to determine if we must withhold an amount from any interest we pay to you on your account. You are not required by law to provide your TFN and it is not an offence if you do not provide it.

If you do not supply your TFN or exemption, we will be obligated to deduct tax from the account as required by law.

## 15. Identification procedure

### 15.1 Primary photographic documents

Provide one of the following:

- Current Australian driver's licence containing a photograph of the person, or
- Current Australian passport<sup>1</sup>, or
- card issued under an Australian State or Territory law, for the purpose of proving a person's age, containing a photograph of the person in whose name the card is issued, or
- Current foreign passport or similar document issued for the purpose of international travel, that contains a photograph and the signature of the person in whose name the document is issued.

Where any document relied on as part of the procedure is in a language that is not English, it must be accompanied by an English translation prepared by an accredited translator.

### 15.2 Primary non-photographic documents

Provide one of the following **AND** one secondary identification document:

- Australian birth certificate, or
- Australian citizenship certificate, or
- Pensioner concession card issued by Department of Human Services), or
- Health care card issued by Department of Human Services

### 15.3 Secondary identification documents

Provide one of the following **AND** one Primary Non-photographic document:

An original notice issued to an individual, of a kind listed below, that contains the name of the individual and his or her residential address:

- issued by the Commonwealth or an Australian State or Territory within the preceding 12 months that records the provision of financial benefits, or
- issued by the Australian Taxation Office within the preceding 12 months, or
- issued by a local government body or utilities provider (eg electricity/gas bill, telephone bill, water rates notice) within the preceding three months that records the provision of services to that address or to that person, or

#### **AND**

- In relation to a person under the age of 18, a notice that it:
  - a. was issued to a person by a school principal within the preceding three months;
  - b. contains the name of the person and his or her residential address; and
  - c. records the period of time that the person attended the school.

<sup>1</sup> A passport issued by the Commonwealth that expired less than two years ago is also an acceptable form of identification.

Where any document relied on as part of the procedure is in a language that is not English, it must be accompanied by an English translation prepared by an accredited translator.

### 15.4 Documents to confirm change of name

Please provide a certified copy of one of the following:

- change of name by deed poll
- change of name certificate issued by registry of birth, death and marriages
- marriage certificate.

'**Certified copy**' means a document that has been certified as a true copy of an original document.

'**Certified extract**' means an extract that has been certified as a true copy of some of the information contained in a complete original document by one of the persons described in paragraphs (1) to (18) following.

People who can certify documents or extracts include: (*Italics added for ease of comprehension*)

1. (*A lawyer*) A person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described).
2. A person who, under a law in force in an Australian State or Territory, is currently licensed or registered to practise one of the following occupations: Chiropractor, Dentist, Legal practitioner, Medical practitioner, Nurse, Optometrist, Patent attorney, Pharmacist, Physiotherapist, Psychologist, Trademarks attorney and Veterinary surgeon.
3. A Judge or Master of a court.
4. A Magistrate.
5. A Registrar, Deputy Registrar or Clerk of a court.
6. A Justice of the Peace.
7. An Australian police officer, sheriff or sheriff's officer.
8. A finance company, credit union, bank, or building society officer with two or more years of continuous service.
9. An officer with, or authorised representative of, a holder of an Australian Financial Services Licence, having two or more continuous years of service with one or more licensees.
10. An officer with, or a credit representative of, a holder of an Australian credit licence, having two or more years of continuous service with one or more licensees.
11. (*An accountant*) A member of the Institute of Chartered Accountants in Australia, Australian Society of Certified Practising Accountants (CPA) or the National Institute of Accountants.

## 15. Identification procedure (continued)

### 15.4 Documents to confirm change of name (continued)

12. Teacher employed on a full-time basis at a school or tertiary education institution.
13. Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made.
14. Commissioner for Affidavits or Declarations.
15. A Bailiff.
16. Member of Chartered Secretaries Australia.
17. Member of Engineers Australia, other than at the grade of student.
18. Member of the Association of Taxation and Management Accountants.

**A full list of people who can certify documents or extracts is available at [amp.com.au/identification](http://amp.com.au/identification).**

**Note:** Certification must include the name, telephone number and qualification of the person certifying.

### Sending this form

Mail (no stamp required), email or fax this completed form to:

AMP Bank – Customer Transaction Services  
Reply Paid 79702  
PARRAMATTA NSW 2124  
[deposits@amp.com.au](mailto:deposits@amp.com.au)  
1300 555 503

You must have provided Electronic Communication consent in section 5 above to email or fax this form.